Sweetwater Area Program Director

The Opportunity

For 29 years, CLIMB Wyoming has successfully transitioned single mothers and their families out of poverty to financial self-sufficiency through career training and placement. CLIMB has been nationally recognized as one of the top organizations in the country moving families out of poverty.

CLIMB recently announced the reopening of the Sweetwater site and will now begin hiring a team of three to serve participants in the Sweetwater Area. We are currently seeking a Program Director to lead this team, provide direct services to our participants and oversee the Sweetwater site.

You Are

- A professional with a track record of demonstrating fortitude and creative problem solving
- Effective at working both independently and collaboratively on a team
- Experienced at building partnerships and maintaining relationships with businesses and community partners
- A person with innate curiosity, an eagerness to learn, and the ability to listen without judgment
- Someone with proven experience self-initiating and problem solving
- Highly self-aware and demonstrate a high level of emotional intelligence
- Able to demonstrate a strong work ethic and have planning and organizational skills

Key Responsibilities

- Provide direct services to program participants
- Manage the Sweetwater CLIMB site, team of 3, and participant training programs
- Identify and develop industry employment needs that are a fit for our population
- Develop and manage participant recruitment and employer-driven trainings
- Ensure all staff members maintain a therapeutically-supportive relationship with participants
- Build effective and meaningful relationships with participants, donors, business and community partners

We Are

- Dedicated to providing the highest level of service to our participants
- An organization that requires consistent open, direct communication from all staff
- Committed to the respectful and timely resolution of conflict

Required Experience/Skills

- Bachelor's Degree
- 3+ years of relevant experience
- Experience in sales, promoting concepts and proven negotiation skills a plus
- Experience in working with at-risk families also a plus

The Details

- This position will be based in Rock Springs, as well as the CLIMB Wyoming office.
- This position will report to the Statewide Director of Programs.
- This position is a full-time 40-hour per week position with a salary of $55,000 - $60,000 plus benefits.
- Applications are due by Friday, September 18th.
- To apply, please email your cover letter and resume to Jacqi at jacqi@climbwyoming.org. Please contact Jacqi at 307-316-1444 for additional information.